



# REQUIREMENTS AND GUIDELINES FOR PRESENTATIONS

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2019 International  
Conference on Ecology &  
Transportation

*Achieving Balance in  
Ecology and  
Transportation*

September 22-26, 2019  
Sacramento, CA, USA

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## Overview

ICOET will include **Podium** (oral), **Lightning Talk**, **Poster**, and **Multi-media** presentations at its 2019 conference. Presentations at ICOET address diverse topics which describe current project or planning activities, research findings, emerging issues, or best practices related to the interface between transportation and other linear infrastructure systems and ecosystems.

## Submitting Slide Presentation

Your slide presentation can be submitted in two ways: 1) By Friday 9/20 noon PDT, email your presentation to this exact email address: ICOET\_P.14e0z9ujde39buqa@u.box.com. Please name the file with your full name as the first word in the file title (e.g., “FraserShilling\_California\_Roadkill.pptx”). OR 2) Bring your presentation with you to ICOET and upload it on the appropriate laptop (the one in the room you will be presenting). The email method is preferred and ensures that your presentation will be uploaded in time. The second method should be viewed as back-up if the first does not work.

## Presentation Types

Your abstract was accepted for one of the presentation types described below, which may be different from the type you preferred. *During the selection process, the Program Committee may have invited an abstract author to present in a different format than requested. This can occur for various reasons, such as when abstract reviewers recommend a particular format for a presentation, or when improving diversity of the program topics requires the Committee to expand or limit selected abstracts to a presentation type that can best fit into the program.*

## Podium (oral) Presentations

Scientific research papers, case studies, and similar technical topics are presented at ICOET in 90 minute podium sessions which run concurrently in the agenda on Monday, Tuesday and Thursday.

Four presentations/talks are grouped per session, with 20 minutes allotted for each presenter to address the topic and answer questions from the audience. Presenters use PowerPoint or Adobe PDF slides and other audiovisual media to support their remarks. The audio-visual system is optimized for wide-format slides (16:9), so for the best quality presentations should be 16:9. Presenters can still use 4:3, but the tradeoff is that the image will be smaller and have less clarity. Abstracts, slide presentations and papers corresponding to podium presentations are published in the ICOET online proceedings.

### Lightning Talks (oral)

Lightning talks are intended to spark discussion on new ideas, emerging issues, or developing research. Lightning talks are allotted 8 minutes and 5 slides each within a 90-minute session, grouped by the Program Committee in thematic “sets.” Each talk is allowed one minutes of question/answer and, time permitting, each set of talks may be followed by a brief audience Q&A/discussion period. A lightning session includes 8-9 talks and runs concurrently with podium sessions on Monday and Tuesday. Presenters may use 5 PowerPoint or PDF slides. The audio-visual system is optimized for wide-format slides (16:9), so for the best quality presentations should be 16:9. Presenters can still use 4:3 slide format, but the tradeoff is that the image will be smaller and have less clarity. The lightning sessions will be “strongly” moderated, to keep talks on time and respect all participants’ contributions. Abstracts of lightning talks are published in the ICOET online proceedings.

### Poster Presentations

Posters at ICOET are displayed in a group setting and scheduled for a 120-minute session on Tuesday evening (9/24), combined with a reception. The poster session is a plenary event so all conference participants may attend. Authors must be present with the posters to discuss their information with interested attendees. Posters can be up to 7.5 feet long and 3.5 feet tall in landscape format. Composition of the poster is up to the author, but posters must at least include the title, authors’ names and affiliations, and description of its relationship to the conference. We suggest no font size be smaller than 18 point and ideally larger. The poster should also include these sections, or something similar: Abstract, Background/Introduction, Methods/Approach, Results/Findings, and Discussion/Conclusions. Cited articles should be referenced in full according to accepted international standards. Poster abstracts and PDF images of the posters are published in the ICOET online proceedings.

### Multi-media Presentations

New this year! Multi-media presentations are presented during the poster session time period, or as a stand-alone exhibit. Poster sessions are plenary events so all conference participants may attend, but of fixed duration, and exhibits may be stand-alone exhibits with the author present. At ICOET 2019, there will be a multi-day exhibit of wildlife photographs positioned in public space and several films shown during the poster session. Multi-media abstracts and excerpted PDF images are published in the ICOET online proceedings.

### Workshops

Complete workshops are organized around a specific topic or technique, with any presenters invited and coordinated by the workshop organizer. Workshops will be 45 or 90 minutes in

length, at the discretion of the Program Committee and the organizer and will run concurrently with podium sessions. Successful workshops will not focus on a single product (e.g., one brand or manufacturer) or service provider (e.g., “this is how I do things”). Organized workshops emphasize involvement by conference-participants in activities, with only brief podium presentations about the topic.

### Symposiums

A complete symposium is organized around a specific topic, with all presenters invited and coordinated by the symposium organizer. Symposiums are half-day in length to run concurrently with podium sessions. Organized symposia emphasize audience participation in combination with prepared presentations, with sufficient time in their agenda for the audience to ask questions of presenters in a meaningful dialogue about the topic. Each talk in a symposium will have 20 minutes for the presenter to talk and receive questions. The symposium organizer may optionally keep all questions to the end of a series of talks.

### Panels

Complete panels are organized around a specific topic, with all presenters invited and coordinated by the panel organizer. These panels will typically be 90 minutes in length to run concurrently with podium sessions. Successful panel proposals must include 100% confirmed speakers, who are not required to submit abstracts, but must detail what the proposed speakers will discuss. Organized panels emphasize audience participation in combination with prepared presentations, with sufficient time in their agenda for the audience to engage with presenters, including a question and answer period.

### Publication of Presentations

ICOET will electronically publish the abstracts of all presentations from the conference in its online proceedings. A final version of your original abstract—revised and expanded as required—and a signed ICOET copyright verification form must be submitted following the notification of selection and prior to conference. The copyright form is available here: [https://icoet.net/sites/default/files/2019-08/ICOET19\\_Copyright\\_Form.pdf](https://icoet.net/sites/default/files/2019-08/ICOET19_Copyright_Form.pdf). Submission of your abstract and related presentation documents grants ICOET nonexclusive permission to publish.

Authors selected for Podium presentation, whose topics describe scientific research or similar work, also are invited to submit a full paper for the proceedings. Authors retain all rights to their papers for future publication in scientific/industry journals. Poster presenters also are encouraged to submit a PDF image of the poster for the proceedings. PowerPoint slides from Podium and Lightning Talk presentations also will be posted in the proceedings if requested by the author.

### Questions about Your Submission

Contact Fraser Shilling ([fmshilling@ucdavis.edu](mailto:fmshilling@ucdavis.edu)) with the Road Ecology Center, UC Davis, if you have any questions about your abstract submission.

**We look forward to seeing you at ICOET 2019!**