



REQUIREMENTS AND GUIDELINES FOR PRESENTATIONS

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2023 International
Conference on Ecology &
Transportation

June 5th-8th, 2023
Burlington, VT USA

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Overview

ICOET will include in-person and virtual **Podium** (oral), **Lightning Talk**, and **Poster** presentations at its 2023 conference. Presentations at ICOET address diverse topics which describe current project or planning activities, research findings, emerging issues, or best practices related to the interface between transportation and other linear infrastructure systems and ecosystems.

Submitting Slide Presentation

If you are presenting a podium talk in person, bring your presentation with you to ICOET and upload it on the appropriate laptop (the one in the room you will be presenting), at least 15 minutes prior to the session. If you are presenting virtually, please email (if <25 MB), or provide a cloud location for your PPT, PPTX, or PDF file type. Please DO NOT send a link to a Google or similar presentation. If you make the slides using online tools, please export into PPT, PPTX, or PDF before sending.

Presentation Types

Your abstract was accepted for one of the presentation types described below, which may be different from the type you preferred. *During the selection process, the Program Committee may have invited an abstract author to present in a different format than requested. This can occur for various reasons, such as when abstract reviewers recommend a particular format for a presentation, or when improving diversity of the program topics requires the Committee to expand or limit selected abstracts to a presentation type that can best fit into the program.*

Podium (oral) Presentations

Scientific research papers, case studies, and similar technical topics are presented at ICOET in 90 minute podium sessions which run concurrently in the agenda on Monday, Tuesday and Thursday. Four presentations/talks are grouped per session, with 15 minutes allotted for each presenter to address the topic and 5 minutes for each presenter to answer questions from the audience. Presenters use PowerPoint or Adobe PDF slides and other audiovisual media to support their remarks. The audio-visual system is optimized for wide-format slides (16:9), so for the best quality presentations should be 16:9. Presenters can still use 4:3, but the tradeoff is that the image will be smaller and have less clarity. Abstracts, slide presentations and recordings of podium presentations are published in the ICOET online proceedings.

Lightning Talks (oral)

Lightning talks are intended to spark discussion on new ideas, emerging issues, or developing research. Lightning talks are allotted 7 minutes and 5 slides each within a 90-minute session, grouped by the Program Committee in thematic “sets.” Each talk is allowed 1 minute of question/answer and, time permitting, each set of talks may be followed by a brief audience Q&A/discussion period. A lightning session includes 10 talks and runs concurrently with podium sessions on Tuesday. Presenters may use 5 PowerPoint or PDF slides. The audio-visual system is optimized for wide-format slides (16:9), so for the best quality presentations should be 16:9. Presenters can still use 4:3 slide format, but the tradeoff is that the image will be smaller and have less clarity. The lightning sessions will be “strongly” moderated, to keep talks on time and respect all participants’ contributions. Abstracts of lightning talks are published in the ICOET online proceedings.

Poster Presentations

Composition of the poster is up to the author, but posters must at least include the title, authors’ names and affiliations, and description of its relationship to the conference. For in-person posters, we suggest no font size be smaller than 18 point and ideally larger. The poster should also include these sections, or something similar: Abstract, Background/Introduction, Methods/Approach, Results/Findings, and Discussion/Conclusions. Cited articles should be referenced in full according to accepted international standards. Poster abstracts and PDF images of the posters are published in the ICOET online proceedings.

In-Person: Posters at ICOET are displayed in a group setting and scheduled for a 120-minute session on Tuesday evening (6/6), combined with a reception. The poster session is a plenary event so all conference participants may attend. Authors must be present with the posters to discuss their information with interested attendees. Posters can be up to 4 feet long and 3 feet tall in landscape format.

Virtual: You can present your poster virtually in two ways. 1) Send us a PDF of your poster and it will be linked from the poster schedule so that people can view it. 2) Send us a Zoom, or similar link where you will present your poster live and take questions. We will post that link in the program for sharing during the poster session (Tuesday 6/6, 4:30 pm local time, EDT). You should be available then to share your poster through this virtual connection.

Workshops

Complete workshops are organized around a specific topic or technique, with any presenters invited and coordinated by the workshop organizer. Workshops will be 90 minutes in length and will run concurrently with podium sessions. Successful workshops will not focus on a single product (e.g., one brand or manufacturer) or service provider (e.g., “this is how I do things”). Organized workshops emphasize involvement by conference-participants in activities, with only brief (<5 minutes) podium presentations about the topic. As the workshop organizer, you must bring any materials or supplies your participants will need. There will be a laptop on the podium and projector in the room that you can use.

Panels

Complete panels are organized around a specific topic, with all presenters invited and coordinated by the panel organizer. These panels will typically be 90 minutes in length to run concurrently with podium sessions. Successful panel proposals must include 100% confirmed speakers, who are not required to submit abstracts, but must detail what the proposed speakers will discuss. Organized panels emphasize audience participation (>60% of time) in combination with prepared presentations (<40% of time), with sufficient time in their agenda for the audience to engage with panelists, including a question and answer period.

Publication of Presentations

ICOET will electronically publish the abstracts of all presentations from the conference in its online proceedings. Submission of your abstract and related presentation documents grants ICOET nonexclusive permission to publish. If you do not want your abstract published in our online systems, please let us know.

Questions about Your Submission

Contact Fraser Shilling (fmshilling@ucdavis.edu) with the Road Ecology Center, UC Davis, if you have any questions about your abstract submission.

We look forward to seeing you at ICOET 2023!